

**ANDOVER TOWNSHIP COMMITTEE MINUTES**

**THOMAS D. WALSH, MAYOR  
CHARLES GROTYOHANN, DEPUTY MAYOR  
GAIL PHOEBUS  
ALEX GILSENAN  
BOB SMITH**

**APRIL 23, 2007  
6:30 P.M.**

**REGULAR MEETING BEGINS AT 7:30 P.M.**

The regular meeting of the Andover Township Committee was called to order at 6:50 P.M. by Mayor Walsh, followed by a salute to the flag.

**ROLL CALL:** Present: Mr. Grotyohann, Mr. Gilsenan, Ms. Phoebus,  
Mr. Smith, Mayor Walsh  
Also present: Attorney Semrau  
Those absent: Administrator Padula

**OPEN PUBLIC MEETING STATEMENT** Statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Walsh.

**EXECUTIVE SESSION:** On a motion by Ms. Phoebus, seconded by Mr. Smith, the resolution to go into executive session to discuss

**Contract Negotiations:**

1. ***Tax Assessor***

**Attorney-Client Privilege: Pending Litigation**

1. ***Steep Slopes Litigation***
2. ***Administrative Matter***
3. ***Life Care Mews***, was carried unanimously.

(See Insert Attached to These Minutes)

The Committee went into executive session at 6:52 P.M. Mr. Grotyohann moved to adjourn executive session at 7:15 P.M., seconded by Mr. Gilsenan. Roll call vote:

Mr. Gilsenan – yes  
Ms. Phoebus – absent for a portion  
Of the Executive Session Discussion  
Mayor Walsh – yes  
Mr. Grotyohann – yes  
Mr. Smith – yes

**REGULAR MEETING**

**APPROVAL OF AGENDA** Mayor Walsh asked that the agenda be amended to include SWEARING IN CEREMONY – BRIAN T. KERN, POLICE OFFICER.

He also asked that PO-07-00292 for \$83.52 payable to Sussex County Municipal Authority be added to the Bills' List. He then asked if PO-07-00277 for \$21,600.00 be removed from the Bills' List for further discussion. Mayor Walsh then pulled Resolution #R2007-63 for the Morris Land Conservancy. He asked that the Township Committee consider this Resolution following their presentation. Mr. Gilsean asked if Resolution #R2007-67 be pulled for further discussion.

Ms. Phoebus moved to approve the agenda as amended, seconded by Mr. Gilsean and carried unanimously.

**APPROVAL OF CONSENT AGENDA ITEMS** Ms. Phoebus moved the following consent items be approved, seconded by Mr. Gilsean and carried unanimously, with the exception of PO-07-00392 for Mr. Grotyohann where he abstains and check #6969 for Mr. Smith where he also abstains.

**Approval of Vouchers for Payment**  
(See Insert Attached to These Minutes)

**ACCEPTANCE OF THE TAX COLLECTOR'S MARCH 2007 REPORT - \$128,838.50**

**APPROVAL OF OFF-PREMISE 50/50 RAFFLE LICENSE #R.L. 782 – ARC OF SUSSEX COUNTY, INC. – TO BE HELD ON JUNE 26, 2007 (RAIN DATE JUNE 27, 2007) AT 8:30 P.M. AT THE NEWTON COUNTRY CLUB**

**ACCEPTANCE OF THE SOIL EROSION & SEDIMENT CONTROL CASH BOND MOREL BUILDERS, LLC – BLOCK 69/LOT 4.06 – 11 LIBERTY TRAIL ESCROW #T-13-56-717-229 - \$3,000.00**

**RESCINDING THE APPOINTMENT OF BOB SCHEDINGER, ALTERNATE NO. 2 MEMBER OPEN SPACE COMMITTEE - TERM TO EXPIRE DECEMBER 31, 2007**

**\*RESOLUTIONS:**

#R2007-64 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY **TO AUTHORIZE ANDOVER TOWNSHIP TO PARTICIPATE IN THE SELF-EXAMINATION OF THE 2007 MUNICIPAL BUDGET**

#R2007-65 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY **OPPOSING S-2463 REQUIRING THE LICENSING OF RETAIL BUSINESSES BY MUNICIPALITIES**



***PUBLIC HEARING FOR THE ADOPTION OF THE 2007 MUNICIPAL BUDGET***

Mr. Grotyohann moved to open the public hearing at this time, seconded by Ms. Phoebus and carried unanimously.

Township Auditor Ray Sarinelli was present and he explained the annual budget process and commented that the budget is \$7,283,000., an increase of \$457,000. over last year, \$211,000. from the sale of municipal assets offset by Recreation. He stated that if you take out that one time revenue out of both sides, the budget has increased \$246,000. There are about four to five line items that make up the majority of the increase, and the rest of the items, much of which was cut was done to offset the increases. The increases were in Police, Salary and Wages, Police and Fire Pension, Public Employees Pension, Health Insurance and Debt Service. The total of these line items is \$313,000. The remainder of the municipal operations has increased by \$30,000. Those increases were offset by using \$50,000. from surplus, \$20,000. from State Aid, \$10,000. Construction Code Fees, \$44,000. in Delinquent Tax Collections and \$111,000. Taxation from New Ratables. The Municipal Rate will stay at \$.06.

At this time Mayor Walsh opened the public hearing. Hearing no comments, Ms. Phoebus moved to close the Public Hearing, seconded by Mr. Grotyohann and carried unanimously.

**RESOLUTION****#R2007-69 RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ADOPT THE 2007 MUNICIPAL BUDGET AS PRESENTED**

Ms. Phoebus moved to adopt this Resolution, as presented, seconded by Mr. Grotyohann and carried unanimously.

(See Insert Attached to These Minutes)

**PRESENTATION BY THE MORRIS LAND CONSERVANCY** Barbara Davis, Vice-President of Programs for the Morris Land Conservancy was present to answer any questions the Township Committee may have with regard to the services they provide. She stated she has worked with several municipalities that hire the Conservancy to do both the advising and complete their Open Space. The funding is critical in order to preserve land, adding that doing the Open Space Plan now will make Andover Township first in line when funding once again becomes available. She stated that the Open Space Committee through the leadership of Dan Freed and Lois de Vries has submitted an excellent grant application to the ANJEC to complete the Open Space and Recreation Plan. This grant would fund 50 percent of the cost of completing the Plan. She stating in speaking with a representative from the granting agency, comments were made that the application was responsive, accurate and thorough. The Open Space and Recreation Plan will start July 1<sup>st</sup> with an anticipated completion of the draft no later than December, with a final adopted plan in January.

She stated that Morris Land Conservancy serves as advisors throughout New Jersey, adding that this is a good time for Andover Township to consider a contract with Morris Land Conservancy due to the fact that the Township is not located within the Highlands designation. When someone is looking for a place to develop, they will look here first. She spoke of balanced approach to the growth of the community and a strong Open Space Plan with concert with development plan puts Andover Township first in defining where it is the municipality wants to preserve land.

**PRESENTATION BY THE MORRIS LAND CONSERVANCY (CONTINUED)** She added that the Conservancy are experts at leveraging municipal funds so that when a property is purchased, typically it is at a minimum of four to one, meaning for every dollar a resident puts into the fund, there are four dollars of outside funding. She recommended conducting a land owner outreach program immediately, focusing on farmland first because that is where the money is right now. Then we should look for open space acquisitions that are corresponding to State direct acquisition. She stated that we need to get the information out to the land owners so they have both a conservation option and a development option.

Ms. Davis stated that they have asked the Open Space Committee to take a look at the properties in Andover Township and come up with a prioritize list of the top three. The next funding deadline for Sussex County is August 15<sup>th</sup> and in order to apply and be competitive, you need to know who you are talking to, what it is they're asking for and whether or not it fits in the municipal objective.

She stated that the Township has the Conservancy's contract and agreement for review and consideration this evening.

Mr. Grotjohann asked if the funding could be used to repair existing structures on the purchased property. Ms. Davis replied that it depends what the municipal priorities are and if the Township wants to use these structures in their plan. Sometimes the properties with structures are subdivided out and sold separately for private use. Some communities have purchased buildings renovated them for use by Recreation. Adding, if the purchase is made with Open Space funding and the structures will be used for Recreation, there is loan financing available through the State of New Jersey. If the buildings are historic, there is funding through Historic Preservation and Restoration.

## **RESOLUTION**

**#R2007-63 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE MORRIS LAND CONSERVANCY FOR OPEN SPACE CONSULTING AND ADVISORY SERVICES**

Mr. Gilseman moved to adopt this Resolution as presented, seconded by Ms. Phoebus and carried unanimously.  
(See Insert Attached to These Minutes)

***DISCUSSION WITH ATTORNEY BILL HAGGERTY, DOLAN AND DOLAN*** - Easement issue with property located off Lake Iliff Road

Mr. Haggerty was not available this evening and asked that this matter was tabled until the May 14<sup>th</sup> meeting.

**OPEN TO THE PUBLIC** Mayor Walsh informed the public that if there is anyone present this evening with questions and concerns regarding the rainstorm last week, there is a sign up sheet available. He asked those affected residents to provide their names, addresses and phone numbers and someone will contact them. He explained that the Township Committee could not possibly address everyone's concerns this evening, during the meeting.

Nadine Roberts of 29 Ballantine Road addressed the Township Committee regarding the continuing issues with their property and the road. She spoke of documents addressing the wall itself and if the wall would ever be removed it had to be placed in writing that there will be improvements made. She added that if the wall was removed, it had to be replaced with some type of curbing, adding that the road was to be maintained by the municipality. She showed photographs of the flooding due to the regrading. She asked that the township remove the hay and orange cones. She also asked why the concern over their wall in the right-of-way and no one else. She also mentioned that the legal fees for this issue are about \$35,000.00.

She then distributed these pictures to the governing body.

Al Roberts then addressed the Township Committee adding how the removal of the wall is causing runoff into his stream and threatening the wildlife in the area.

Resident Fred Gillespie asked if when funds are made available for payment, does it require a vote of the full majority, specifically the \$35,000.00 spent on Ballantine Road. Mayor Walsh explained he does not know who arrived at this figure. He added that this figure is the total of the legal fees from defending against Mr. Roberts with Mr. Deacon. Mayor Walsh added that Mr. Roberts was billed for police services. The total also includes other Ballantine issues including the litigation against the Clerk and for services rendered by the various professionals for all Ballantine matters.

Mr. Gillespie asked how the decision was made to remove Mr. Roberts' wall. Mayor Walsh explained that the Road Department was directed to remove the wall. Mr. Gillespie stated that with the money spent regarding this issue, he said the money could have been spent improving the road.

Mayor Walsh asked for a consensus from the Township Committee to ask the attorney to look into three options; the first to vacate the road, the second, improving the road, including drainage and then paving it from end to end. The final, leaving the road as is and having Mr. Deacon making the required improvements according to the Planning Board resolution. Attorney Semrau asked how would the improvements of the road be paid for. Mayor Walsh replied through assessing the residents.

Mr. Gillespie stated that both the Township Engineer and the Building Inspector both testified in municipal court was aware that any improvement had been made to Ballantine Road. He stated that the Township Engineer should have known about this and that there should be better communication.

He then mentioned the Beazer Home development and asked if the Township had shown support to Andover Borough in this matter. Attorney Semrau said that a Resolution was adopted in support. Mr. Gillespie then asked how the Township could oppose a development in Andover Borough and then entertain a town center in the Andover Township of about 500 units which puts it in the same category. Ms. Phoebus explained that the Town Center concept must be considered because of the COAH requirements. Mr. Gillespie then asked if the Town Center is built, isn't the township adding to its COAH obligation and both Mayor Walsh and Ms. Phoebus replied yes. Mayor Walsh explained that what is being proposed in this Town Center is they will make up a good portion of what we owe. He added that we have to listen to these concepts and do this town center to our liking or it will be forced on us to their liking.

**OPEN TO THE PUBLIC (CONTINUED)** Mayor Walsh also explained that these residential units are age restricted. Ms. Phoebus stated she does not know why the Township is in the position we are today with our COAH requirements and why no fees were ever collected by the municipality in the Developers Fee Ordinance. She explained there are other ways to address this matter but it all falls short to what we owe. She added to get these units, the developers need to make money also. The units can't just be for senior housing, a percentage must be for families. Ms. Phoebus then announced there are two concept plans being addressed reviewed. Rainmaker is presenting their plan tomorrow evening. The State of New Jersey does not want a Town Center to become all housing, they want to see a mixed blend with stores. She stated that if we don't abide by what Trenton says, they will tell any developer to come in and do what they want. Because we are not protected by the Highlands we have to come up with a plan.

There was then discussion regarding RCA's but Ms. Phoebus mentioned because we never collected any fees there are no funds available for the Township to consider this option. There was discussion regarding bonding for this option but doing so will cause an increase in municipal taxes.

Attorney Semrau addressed questions from Mr. Gillespie, the first with Beazer Homes stating the difference is that with the Beazer development, there are no restrictions and it would impact the school systems and the infrastructure. With the Town Center discussion, there is an affordable housing obligation. Many of these discussions talk about restricted units, a major difference with Beazer Homes.

With respect to affordable housing and town centers, Attorney Semrau reminded everyone that we are not in the Highlands, and there are many municipalities surrounding us that are. Certain steps have been taken with working on the Master Plan, the Open Space Referendum, and earlier with the Morris Land Conservancy. He added that these landowners have the right to come forward and develop and all we can do is to try to maintain the character of the community as best we can.

Attorney Semrau explained that the decision with wall on Ballantine Road was not a vote, if it was a vote it would take place at a meeting. He explained that a conference call took place, which he participated in and it had the Township Engineer who was concerned over an impending storm. Mr. Smith, Ms. Phoebus and Mayor Walsh were contacted because it was an emergent matter. He stated that it was the engineer's opinion that there need to be immediate action with this wall. The decision was made that under the circumstances, by the administrator, that under the recommendation of the township engineer, action needed to be taken. He added that the administrator was instructed by those on the phone to contact everyone else on the Township Committee to inform them of what was going on. He stressed again, it was not a vote, but a consensus and an executive type decision made by the administrator to take care of this issue.

Mayor Walsh remarked that on this conceptual plan, the application contained 40 new homes because of R-2 Zoning. What we did is asked if they would consider a town center concept to bring in senior housing and some ratables, reminding it is only conceptual at this time.

Resident Rick Colabelli of Ballantine Road stated he attended a meeting about a month ago with property owners of Ballantine Road. He remarked with all in attendance, Ms. Phoebus at the close of the meeting stated "you can't have your cake and eat it too". He also mentioned that there are huge rocks in the right-of-way along the road that can be a dangerous situation for passersby.

Mayor Walsh remarked that he witnessed homeowners with six feet of water in their basements because of the recent rainstorm. He mentioned homes he visited during the storm, adding thanks to the fire department, Chief Danielson who was out all night, the Department of Public Works who was out on Sunday morning and again on Sunday evening.

**OPEN TO THE PUBLIC (CONTINUED)** He mentioned homes on Limecrest Road, Fenner Drive, Hillside Drive and others that suffered water damage through the 9.5 inches of rain. Chief Danielson and President Melfi spoke about the time spent and the equipment used during the storm. President Melfi added that one pump motor was burned out in the process.

Resident Lois de Vries mentioned that Andover Borough recently introduced a Carbonate Rock Ordinance and she said that it has been years since the Environmental Commission proposed this Ordinance for the Township. She asked that the Township bring this Ordinance to consideration.

Resident Diane Gillespie asked why the April 16<sup>th</sup> meeting regarding the Tree Ordinance was cancelled. Mayor Walsh explained that Land Use Chair Christodoulos cancelled the meeting because the Attorney and Planner both could not attend. New meeting dates are being considered. She then asked who the liaison to the Board of Education is. Mayor Walsh replied Administrator Padula. She mentioned he is not on the new list.

Ms. Gillespie informed the Township of the Star Ledger article regarding recycling throughout the County, stating that Andover Township is at the bottom of the list. She mentioned a recycling program that will pay organizations and schools for plastic bottles, including shipping. She asked if the township is considering any type of program in order to get people to recycle. Mr. Smith stated that we are finding now there are people in violation and notices are being sent to those residents to encourage them to comply. He suggested that everyone should take this seriously and obey recycling rules.

In closing, she remarked on the history of Ballantine Road and asked that when anyone is walking along the road, to pick up debris as they see it in order to keep the road in good condition.

Hearing nothing further from the public, Mayor Walsh closed this portion of the meeting.

**RESOLUTION:**

**#R2007-67 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY DESIGNATING THE ANDOVER TOWNSHIP FIRE DEPARTMENT AS THE PRIMARY RESPONSE AGENCY TO PERFORM VEHICULAR EXTRICATION OR RESCUE OPERATIONS**

Attorney Semrau stated following discussions with members of the Fire Department and Rescue Squad, the Resolution will be amended on page two, paragraph one to read "that in the event the Andover Township Fire Department is not available for call out or is already on another call for service, when possible, the Lakeland Emergency Squad, if available, or otherwise any other assigned mutual aid agency shall become the primary response agency to perform such vehicular extrication or rescue operations as designated by the Officer in Charge by the Andover Township Fire Department".

Attorney Semrau explained that draft resolutions were received from both agencies and language from both were used in drafting this form. He added that the Administrator should take this Resolution and incorporate the change in the Emergency Management Plan.

Ms. Phoebus moved to adopt this Resolution as amended, seconded by Mr. Grotyohann and carried unanimously.

(See Insert Attached to These Minutes)



**APPROVAL OF VOUCHERS FOR PAYMENT WHICH WAS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION- PO-07-00277 for \$21,600.00** Mayor Walsh explained that he pulled this bill from the list of vouchers because he felt this amount was incorrect due to the fact that we are leasing vehicles. Chief Coleman remarked that this amount is not the correct amount for the vehicle.

**ORDINANCES: INTRODUCTION**

**#2007-06 CAPITAL BUDGET – RECREATION**

***“AN ORDINANCE TO AMEND ORDINANCE #2007-04 PROVIDING FOR VARIOUS RECREATION IMPROVEMENTS AND PURCHASES FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF”***

***BE IT RESOLVED*** by the Mayor and Committee of the Township of Andover, that Ordinance #2007-06, entitled as above, be passed on first reading, to be published in the New Jersey Herald and the public hearing to be held on May 14, 2007 at 7:30 P.M. local prevailing time, or as soon thereafter as the matter can be reached in the Municipal Building, 134 Newton-Sparta Road, Roll call vote:

- |                    |                      |
|--------------------|----------------------|
| Mr. Gilsenan – yes | Mr. Grotyohann – yes |
| Ms. Phoebus – yes  | Mr. Smith – yes      |
| Mayor Walsh - yes  |                      |

**#2007-07 TO AMEND STEEP SLOPES ORDINANCE**

***“AN ORDINANCE AMENDING CHAPTER 190 “ZONING”, ARTICLE III “GENERAL REGULATIONS” SECTION 190-32.3 “REGULATIONS FOR DEVELOPMENT WITHIN STEEP SLOPE AREAS” OF THE REVISED ORDINANCES OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY”***

***BE IT RESOLVED*** by the Mayor and Committee of the Township of Andover, that Ordinance #2007-07, entitled as above, be passed on first reading, to be published in the New Jersey Herald and the public hearing to be held on May 29, 2007 at 7:30 P.M. local prevailing time, or as soon thereafter as the matter can be reached in the Municipal Building, 134 Newton-Sparta Road, Roll call vote:

- |                    |                      |
|--------------------|----------------------|
| Mr. Gilsenan – yes | Mr. Grotyohann – yes |
| Ms. Phoebus – yes  | Mr. Smith – yes      |
| Mayor Walsh - yes  |                      |

Attorney Semrau stated there is a minor change in this Ordinance. There were five law suits filed and at this time, there is one litigant left. This amendment may eliminate all litigation. He added that further discussion will be held at the public hearing.

**OTHER BUSINESS**

**APPROVAL OF OFF-PREMISE 50/50 RAFFLE LICENSE #R.L. 781 – UNITED WAY OF SUSSEX COUNTY TO BE HELD ON SEPTEMBER 10, 2007 AT 2:00 P.M. AT THE FARMSTEAD GOLF AND COUNTRY CLUB**

Mr. Grotyohann moved to approve this license as presented, seconded by Mr. Gilsenan. Roll call vote:

Mr. Gilsenan – yes

Mr. Grotyohann – yes

Ms. Phoebus – abstain

Mr. Smith – yes

Mayor Walsh - yes

**COMMITTEE REPORTS:**

**MR. GILSENAN.** He reported on the Environmental Commission stating that most members together with certain volunteers from the public have been trained in stream monitoring. The monitors will be sending their data directing to the DEP and the Environmental Commission will prepare a summary report to the Township Committee at the end of the year. They formed a Detention Basin Subcommittee and they are in the process of researching recommendations to the governing body. They anticipate scheduling a presentation for late summer.

COAH update and Housing Partnership, they have put out feelers to several non-profit organizations regarding municipality owned parcel near Stickles Pond Road and other privately owned parcels in various other locations. They supplied contact information for the management organization for a Sussex County experiment for senior housing. Funding will be available for the pilot project.

**MR. SMITH.** He reported on technology stating the website hit a record this month at 1,266 hits, adding at some level it will level at about 1,200 hits per month. A new directory was added to the website, 40 employees/officers listed and the directory is cross-referenced by department and name. The newsletter was listed on the website as it was sent to the printers in order to provide advance notice. The DPW Supervisor, the CFO and members of the Open Space Committee were added to the list of emails. Mailboxes were created for everyone on the Environmental Commission. He explained the process is quite lengthy. The fiber optic connection was completed and the computer and printer were installed in the DPW office. The Help Desk issues are running about 10-15 per week, and providing this service in-house saves the municipality a great deal of money.

Mr. Smith mentioned that he and Administrator Padula have been reviewing various vendors in order to change out support system provider. He mentioned there is a contract with a vendor at this time that expires December 31<sup>st</sup> 2007, but there is a 90 option to terminate and we are planning on exercising that option at this time. He recommended to the governing body that a change is necessary at this time.

He also stated that he is working with Dan Freed, Sussex County Records Manager on the PARIS grant process.

**COMMITTEE REPORTS: (CONTINUED)**

**MR. SMITH.** He reported on the Senior Citizens explaining that the newsletter was mailed today with the assistance of a group of people from the Andover Regional Seniors who helped label, sort and prepare the newsletters for mailing. Lunch was provided.

Regarding the sanitation department, as mentioned earlier, violations were identified in the recycling program and notices have been sent to those residents. Again, he encouraged everyone to follow the rules.

Mr. Smith reported on Animal Control, 1,025 dog licenses have been issued for 2007, an increase from 970 for last year. Delinquent notices were sent and they have begun to issue some summonses. Two dogs were impounded, one barking dog complaint, several sick raccoon calls and one squirrel in the attic call. He added that if a squirrel is in the attic or in the basement, the Animal Control Officer can not assist. If it is in the living room they can.

**MR. GROTYOHANN.** He reported on the Special Meeting scheduled for Thursday, April 26<sup>th</sup> with regard to the proposed Health Insurance Plan. Following a brief discussion it was found that due to a lack of quorum for that afternoon and the fact that the meeting could not begin any later than 4:00 p.m. because of a scheduled court calendar, the special meeting was placed on hold until other dates could be researched. Mr. Grottyohann explained that a special meeting is necessary before the May 14<sup>th</sup> meeting in order to review the documentation and by the May 14<sup>th</sup> meeting a decision could be reached. Due to a 60 day notification process, a resolution is required prior to the end of May in order for the transfer to take effect by July 1<sup>st</sup>.

He added that this evening the 2007 Municipal Budget was adopted with no municipal increase. He then spoke about the possibility of bonding in order to meet our COAH requirements through the purchase of RCAs. There was a brief discussion regarding this issue. CFO Day was present and he and Ms. Phoebus both stated that we don't have to bond for all the necessary funding for this purpose, but for some.

**MS. PHOEBUS.** She reported on the Recreation Committee reminding everyone of the Benefit Dane to be held on May 11<sup>th</sup> at the Barn, proceeds to go to the Harry Kinney Children's Trust Fund. May 19<sup>th</sup>, rain date, May 20<sup>th</sup> is Andover Township Day, beginning with a 5K Walk/Race. Then there is a parade with all organizations invited to participate. Opening Ceremonies will be at 12:00 Noon, with the scouts conducting a flag raising. She provided the day's activities and encouraged all to join in the fun. Food grill will be provided by the Andover Township Fire Department, proceeds to benefit the Harry Kinney Children's Trust Fund. Municipal organizations will be selling a variety of snacks and ice cream. She added that donations are greatly appreciated to offset the cost of this event.

**COMMITTEE REPORTS: (CONTINUED)**

**MAYOR WALSH/ADMINISTRATOR'S REPORT.** He stated that the guardrail and landscaping will begin on April 24<sup>th</sup>. The brush pick-up is over for the Spring. The DPW is still street sweeping. All the flooding complaints were handed in to Engineer Golden to determine the municipality's responsibilities.

The fencing at all the ball fields is complete by cordoning off an area to keep children away from the playing area and to assure there is no swinging of bats outside this area. Signs were also erected.

He thanked the Fire Department and DPW for their assistance during the recent storm.

He reported On April 5<sup>th</sup> the Skytop Road Phase 3 drainage improvement project will begin. Drainage improvements for Hillside and Fenner are scheduled to begin on Tuesday, April. 24<sup>th</sup>. PSE&G is about to start there Vegetation Management program for property that they hold a right-of-way.

Bid opening for the package goods liquor license was opened on April 18<sup>th</sup> 4/18.

Mayor Walsh also reported that there are three new Township employees, Tim Day, CFO, Brian Kern, Police Officer, and Linda Paolucci, Assistant Land Use Board Secretary. Currently we are accepting resumes for the part-time position of Court Administrator. The position was advertised in the NJ Herald on April 18<sup>th</sup>.

The Township Newsletter was mailed out today.

The Township voters approved the school budget 225 to 117.

On April 16<sup>th</sup> a state of emergency had been declared. We are preparing to submit paperwork to FEMA to get reimbursed for storm related expenses.

Growth Share Ordinance has been put on hold pending outcome in the appellate division.

We have gone out to bid with the following pieces of equipment, PTO Powered 3-Point Hitch Interchangeable Shaft Turf Aerator, Toro Workman utility vehicle, Toro Infield Pro, Lely Broadcast Spreader and Dakota Turf Tender 412.

**REPORT FROM THE CHIEF OF POLICE** He reported 4,351 calls for service, 2,681 for Andover Township, 104 for Andover Borough, 1,400 for Hamburg and 176 for Green Township. He stated that calls are on an increase from last year. He stated that he submitted his monthly report and there were 122 summonses issues, 29 moving violations, 93 non-moving violations, 6 radar, 6 local ordinance and 22 accidents. He stated the Traffic Bureau is in full swing, and the radar trailer is being deployed. He asked if anyone is having an issue and would like the radar trailer located in their neighborhood, to please contact the Officer Steven Murrell in the Traffic Bureau. Chief Coleman explained that Officer Murrell completed the Accident Investigation 1 and 2 courses and received his certification.



